

Registration number SC200686

**Annandale Community Transport Services
Company limited by guarantee**

Directors' report and financial statements

for the year ended 31st March 2020

Annandale Community Transport Services
Company limited by guarantee

Company information

Directors	Mr J Dewar Mr F Dziejewicki-Davis Mr G Kitt Mr E Jensen Madam McKerrell of Hillhouse Mr J Scott Mr W Fergie Mr P Farrell Miss H Crichton Mr D Card Miss E Thompson
Secretary	Ms J Saunders
Company number	SC200686
Charity number	SC029660
Registered office	72 - 74 High Street Lockerbie DG11 2AA
Independent Examiners	Carson & Trotter Chartered Accountants 123 Irish Street Dumfries DG1 2PE
Business address	72-74 High Street Lockerbie Dumfriesshire DG11 2AA

Annandale Community Transport Services
Company limited by guarantee

Contents

	Page
Directors' report	1 - 4
Independent Examiners' report	5
Statement of Financial Activities	6
Balance sheet	7 - 8
Notes to the financial statements	9 - 16

Annandale Community Transport Services
Company limited by guarantee

Directors' report
for the year ended 31st March 2020

The trustees, who are also directors of the charity for the purposes of the Companies Act, present their annual report and the financial statements for the year ended 31st March 2020.

The financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

Objectives and activities

The Company activities in the year under review were charitable, in line with the objects:

The provision of community transport and other services for the inhabitants of Annandale and the surrounding areas in need by reason of disablement, poverty, social or economic circumstances.

Annandale Community Transport Services provides vehicle hire for community groups and individuals in need, a Travel Club providing a programme of weekly day trips, driver training and other services designed to meet the transport needs identified in the community.

Achievements and performance

At 31st March 2020 the organisation had 113 group members, 216 individual members and 59 Travel Club members. There were 608 minibus hires and 825 community car hires providing 17,370 passenger journeys, 2,562 of which were passengers with disability, and 74 day trips providing 1,600 passenger journeys over the accounting period. Evaluations sent to both registered members and day trip passengers demonstrated a high level of satisfaction with the services provided.

A calculation quantifying the social value provided by ACTS services for the accounting period amounted to £269,773.

There are a total of 195 registered drivers who will drive for their own community group, as an ACTS volunteer or both. There are a core of 36 ACTS volunteer drivers who drive for day trips, maintenance journeys and for groups and individuals without their own driver. These drivers carried out 1,198 activities over 5,649 hours. ACTS does not employ any drivers and therefore all services are provided on a volunteer basis. ACTS provided minibus driver training for 32 drivers; 22 of which was refresher training. There are 2 trainers who can deliver D1 driver training.

There were no changes to the vehicle fleet over the year. The fleet comprises four 16-seater minibuses and four community cars, all of which are wheelchair accessible. Buses are based at Moffat, Lockerbie and Annan, with cars at Lockerbie and Annan. Due to age, the 2 Kangoos will need to be replaced. Some funding has already been identified for this from Crossdykes Wind Farm (£7,500) and Cunninghame Housing Association (£1,000). In addition the Board agreed to look for funding to place a vehicle in Langholm. There has been high demand for hospital transport from the Langholm/Canonbie area due to their rurality and poor transport connections to Dumfries. Vehicles and volunteers from Annandale have been used to provide the transport but it would be more costs effective to deliver using a local vehicle and volunteers who are already being recruited. This has been supported by local funders in Langholm who have promised £7,500 and further funding is being sought to realise this project.

ACTS worked with the Dumfries & Galloway Public Social Partnership for Community Transport with the Council, SWESTRANS, the NHS and other CT providers. ACTS delivers 2 transport schemes - one for hospital patients out with the region and a second, to local hospitals in Dumfries. These provide subsidised journeys to hospital appointments for those who do not meet the criteria for Ambulance transport. The average age of these passengers is over 70. There has been significant demand for these services with 854 passenger journeys being provided. In order to secure the future of this transport, ACTS has sought funding to continue subsidising journeys. An award has been received from the Annandale and Nithsdale Community Benefit Company of £20,000. The Tesco Bags for Help fund awarded £1,166.

The following funding is being used towards core running costs:-

National Lottery Community Fund	£10,000.00
Minnygap revenue funding	5,000.00
Stafford Trust	5,000.00
D & G Anti poverty grant 2019/20	5,000.00
Lockerbie Trust Award	1,500.00
Ewe Hill 16	10,000.00
SSE Clyde grant	12,000.00

Annandale Community Transport Services
Company limited by guarantee

Directors' report
for the year ended 31st March 2020

ACTS employs 3 members of office staff (2 full time equivalent) to provide administrative services and carry out the day to day running of the organisation. A fourth, part time member of staff, the Vehicle Condition Assistant, cleans and checks the vehicles (3 per week). The office is based in Lockerbie in the same building as the Dumfries & Galloway Handyvan Service. This location gives ACTS a prominent position on Lockerbie High Street and it has increased the number of visitors.

Personnel/Grievance Group

Strategy/Finance Group

Marketing/Press Group

Fleet Management Group

COVID-19

The impact of the lockdown restrictions imposed as a result of the spread of the virus have been wide ranging and severe. They will significantly affect the activities offered in the financial year ahead which has led to a review of staffing. One part time member of the office staff has accepted voluntary redundancy. It is unclear whether group transport can resume in any substantial form. The Travel Club has been suspended until 2021. Provision of transport to hospital appointments continues with mitigating actions to protect both passengers and volunteer drivers.

Financial review

At the end of 2019-2020 the organisation is solvent, as indicated in the Accounts attached to this Report; the organisation has applied for sufficient funding for the period 2020 - 2021 to meet ongoing costs. Funding is currently sourced on a year by year basis and this has an impact on the ability of ACTS to plan for the future. The Board remains committed to delivering transport services. There was a surplus of £18,355 for the year compared to a surplus of £13,648 in 2019. At 31st March 2020 there were restricted reserves of £8,500 and unrestricted reserves totalling £193,369.

Reserves policy

The directors have identified the need to maintain a reserve sufficient to cover that would be required to implement an exit strategy. It has been decided to increase the general provision fund from £30,000 to £60,000 and to increase the vehicle replacement & improvement fund to £32,970. Unrestricted reserves as at 31st March 2020 are in addition to these amounts.

Structure, governance and management

Annandale Community Transport Services (formerly Annandale Transport Initiative) was constituted as a company limited by guarantee and not having a share capital on 12th October 1999 and is governed by a Board of Directors. Directors are appointed in accordance with the terms of the Memorandum and Articles of Association.

Recruitment and appointment

Under the requirements of the Memorandum and Articles of Association the directors are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

The elected directors all represent member groups or individuals to ensure that the needs of the members are reflected in the governing body. The directors bring a range of skills to the organisation ranging from business and vehicle experiences and expertise to an understanding of issues facing elderly and disabled groups. In the event of particular skills being required or lost to the organisation, individuals are approached to offer themselves for election to the Management Committee: if they do not represent a member there are two spaces for co-opted directors. One of these spaces has been used to co-opt Mr G Kitt for his financial expertise.

Induction and training

New directors are provided with a full induction pack covering operational policies, the organisation and its structure, the business plan and financial information; there is also a briefing by the Manager. Information is also provided about the roles and responsibilities of directors. Directors are encouraged to visit the office base to get a fuller understanding of the work of the charity and have undertaken to participate in regular training where deemed necessary.

Annandale Community Transport Services
Company limited by guarantee

Directors' report
for the year ended 31st March 2020

Risk management

The directors have assessed the major risks to which the charity is exposed in particular those related to the operations and financing of the company and are satisfied that systems are in place to mitigate these risks. All drivers are trained to a nationally recognised standard (Minibus Driver Awareness Scheme Training). Procedures are in place to ensure compliance with health and safety of staff, volunteers and passengers. Workstation assessments have been carried out and will be regularly reviewed. The Manager and the Finance Sub Committee continues to investigate future funding opportunities.

Organisational structure

The Board of Directors of up to 14 members meet on a monthly basis and are responsible for the strategic direction and policy of the charity. Within the board of directors there are four sub-committees focusing on Vehicles, Personnel/Grievance, Marketing/Press and Strategy/Finance, who along with the Manager report back to the Board of Directors with recommendations for action. There is also an ad hoc vehicle purchase sub committee which meets as

Reference and administration details

Charity Number: SC029660

Company Number: SC200686

Registered Office: 72-74 High Street, Lockerbie, DG11 2AA

Independent Examiners: Gillian Gray BAcc CA
Carson & Trotter, Chartered Accountants
123 Irish Street, Dumfries, DG1 2PE

Company Secretary: Ms J Saunders

The directors as at 31st March 2020 were as follows. All served throughout the year unless otherwise shown.

Mr W Fergie	Chairperson
Mr J Dewar	Vice Chairperson
Mr G Kitt	Treasurer
Mr E Jensen	
Madam McKerrell of Hillhouse	
Mr J Scott	
Miss H Crichton	
Mr F Dziejewickowski-Davis	
Mr P Farrell	
Mr D Card	
Miss E Thompson	Appointed 28th November 2019

Annandale Community Transport Services
Company limited by guarantee

Directors' report
for the year ended 31st March 2020

Statement of directors' responsibilities

The trustees (who are also directors of Annandale Community Transport Services for the purposes of company law) are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure of the charitable company for that year. In preparing these financial statements, the directors are required

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small Company Exemptions

This report is prepared in accordance with the special provisions of Section 415A of the Companies Act 2006 relating to small companies.

This report was approved by the Board on 26th August 2020 and signed on its behalf by

Ms J Saunders
Secretary

Annandale Community Transport Services
Company limited by guarantee

Independent Examiner's Report to the Directors of
Annandale Community Transport Services

I report on the accounts of the charity for the year ended 31st March 2020 which are set out on pages 6 to 16.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44 (1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

a. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
- to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations;

have not been met; or

b. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Gillian Gray BAcc C.A.
Carson & Trotter
Chartered Accountants
123 Irish Street
Dumfries
DG1 2PE

Date: 1st September 2020

Annandale Community Transport Services
Company limited by guarantee

Statement of Financial Activities (incorporating Income and Expenditure Account)
for the year ended 31st March 2020

	Notes	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
Income from:					
Donations and legacies	2	86,825	-	86,825	73,281
Investment income	3	524	-	524	436
Charitable activities	4	77,418	8,500	85,918	100,955
Total Income		164,767	8,500	173,267	174,672
Expenditure on:					
Charitable activities	5	155,120	-	155,120	170,600
Other expenditure	6	164	-	164	456
Total Expenditure		155,284	-	155,284	171,056
Net income/(expenditure) for the year before gains/(losses)	7	9,483	8,500	17,983	3,616
Transfers					
Gross transfers between funds		-	-	-	-
Other recognised gains/(losses):					
Other gains/(losses)		372	-	372	10,032
Net movement in funds		9,855	8,500	18,355	13,648
Reconciliation of funds:					
Fund Balance Brought Forward at 1st April 2019		183,514	-	183,514	169,866
Fund Balance Carried Forward at 31st March 2020		193,369	8,500	201,869	183,514

The notes on pages 9 to 16 form an integral part of these financial statements.

Annandale Community Transport Services
Company limited by guarantee

Company Number SC200686

Balance sheet
as at 31st March 2020

		2020		2019	
Notes	£	£	£	£	£
Fixed assets					
Tangible assets	11		98,945		131,230
Current assets					
Debtors	12	15,520		22,653	
Cash at bank and in hand		103,662		50,353	
		119,182		73,006	
Creditors: amounts falling due within one year	13	(5,893)		(8,602)	
Net current assets			113,289		64,404
Total net assets excluding pension liability			212,234		195,634
Pension scheme liability	10		(10,365)		(12,120)
Net assets			201,869		183,514
The funds of the charity:					
Unrestricted					
General fund	14		7,471		6,636
Designated fund	14		185,898		176,878
Restricted fund					
Restricted fund	14		8,500		-
Total charity funds			201,869		183,514

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The notes on pages 9 to 16 form an integral part of these financial statements.

Annandale Community Transport Services
Company limited by guarantee

Balance sheet (continued)

Directors' statements required by Section 475
for the year ended 31st March 2020

For the year ending 31st March 2020 the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

(a) the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section Section 476 ;

(b) the directors' acknowledge their responsibilities for complying with the requirements of the act with respect to accounting records and the preparation of accounts.

The financial statements were approved and authorised for issue by the Board on 26th August 2020 and signed on its behalf by

Company registration number: SC200686

W Fergie
Director

The notes on pages 9 to 16 form an integral part of these financial statements.

Annandale Community Transport Services

Company limited by guarantee

Notes to the financial statements
for the year ended 31st March 2020

1. Summary of significant accounting policies

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.1. General information and basis of preparation

Annandale Community Transport Services is a company limited by guarantee registered in Scotland. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the directors report.

The financial statements are prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16th July 2014 (as updated through Update Bulletin 1 published on 2nd February 2016), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Annandale Community Transport Services meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

1.2. Income recognition

All income is included in the Statement of Financial Activities when the charity is legally entitled to the income, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Investment income is recognised on a receivable basis.

No amount is included in the financial statements for volunteer time in line with SORP (FRS102).

1.3. Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.4. Expenditure recognition

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity and includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. The activity of the charity is providing community transport and as such all support costs are allocated to this activity.

Annandale Community Transport Services

Company limited by guarantee

Notes to the financial statements
for the year ended 31st March 2020

1.5. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Computer equipment	-	Straight line over 3 years
Fixtures & equipment	-	25% Reducing balance
Motor vehicles	-	25% Reducing balance

1.6. Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce constant periodic rates of charge on the net obligations outstanding in each period.

1.7. Pensions

The company participates in a multi-employer defined benefit scheme. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for it as a defined contribution scheme.

1.8 Taxation

The Company has charitable status for taxation purposes and accordingly it is not liable to Corporation Tax.

2. Donations and legacies

	Unrestricted funds	Restricted funds	2020 Total funds	2019 Total funds
	£	£	£	£
Core grants received				
Grant income	48,500	-	48,500	40,000
Bus Services Operators Grant	25,459	-	25,459	24,978
	<u>73,959</u>	<u>-</u>	<u>73,959</u>	<u>64,978</u>
Other donations				
Membership fees	5,052	-	5,052	5,542
Donations	7,814	-	7,814	2,761
	<u>12,866</u>	<u>-</u>	<u>12,866</u>	<u>8,303</u>
	<u>86,825</u>	<u>-</u>	<u>86,825</u>	<u>73,281</u>

Of the income from donations and legacies receivable in 2019, all was unrestricted.

Annandale Community Transport Services

Company limited by guarantee

Notes to the financial statements
for the year ended 31st March 2020

3. Investment income

	Unrestricted funds	Restricted funds	2020 Total funds	2019 Total funds
	£	£	£	£
Bank interest received	524	-	524	436
	<u>524</u>	<u>-</u>	<u>524</u>	<u>436</u>

Of the investment income in 2019, £436 was unrestricted.

4. Income from charitable activities

	Unrestricted funds	Restricted funds	2020 Total funds	2019 Total funds
	£	£	£	£
Grant & donation income - Minibus	-	8,500	8,500	32,000
	<u>-</u>	<u>8,500</u>	<u>8,500</u>	<u>32,000</u>
Other charitable income				
Hires	25,389	-	25,389	28,231
Hospital transport hires	19,482	-	19,482	12,582
Fares	6,613	-	6,613	6,583
MIDAS / PATS training	1,445	-	1,445	1,865
D1 training	707	-	707	-
Administration recharges	1,759	-	1,759	1,622
Expense recharges	22,023	-	22,023	18,072
	<u>77,418</u>	<u>-</u>	<u>77,418</u>	<u>68,955</u>
	<u>77,418</u>	<u>8,500</u>	<u>85,918</u>	<u>100,955</u>

Of the income from charitable activities receivable in 2019, £68,955 was unrestricted.

Annandale Community Transport Services

Company limited by guarantee

Notes to the financial statements
for the year ended 31st March 2020

5. Analysis of expenditure on charitable activities:

	Activities Undertaken Directly	Support & Governance Costs	2020 Total	2019 Total
Community Transport Provision	153,458	1,662	155,120	170,600

Support & governance costs include the following:

	Community Transport 2020	Community Transport 2019
Accountancy and BSOG fee	1,290	1,180
Director expenses	319	209
Room hire	53	48
	<u>1,662</u>	<u>1,437</u>

Of the expenditure on charitable activities in 2019, £150,379 was unrestricted.

6. Other expenditure

	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
Unwinding of discount factor	164	-	164	456
	<u>164</u>	<u>-</u>	<u>164</u>	<u>456</u>

Of the other expenditure in 2019, £456 was unrestricted.

7. Net income/(expenditure) for the year

	2020 £	2019 £
Net income/(expenditure) for the year is stated after charging:		
Depreciation and other amounts written off tangible assets	33,382	44,285
(Gain)/loss on disposal of tangible fixed assets	-	(2,114)
	<u>33,382</u>	<u>(2,114)</u>

8. Independent examiners remuneration

The independent examiners remuneration amounts to an independent examination fee of £1,000 (2019 - £970) and accountancy services of £290 (2019 - £210).

Annandale Community Transport Services

Company limited by guarantee

Notes to the financial statements
for the year ended 31st March 2020

9. Employees

	2020	2019
Number of employees	Number	Number
The average monthly numbers of employees during the year were:	<u>4</u>	<u>4</u>
Employment costs	2020	2019
	£	£
Wages and salaries	49,486	48,348
Other pension costs	7,954	7,589
	<u>57,440</u>	<u>55,937</u>

Directors received no remuneration (2019 - nil) in the year but six directors received re-imbusement of expenses amounting to £319 (2019 - £209).

No employees had employee benefits in excess of £60,000.

Annandale Community Transport Services

Company limited by guarantee

Notes to the financial statements
for the year ended 31st March 2020

10. Pension costs

The Company participates in the Scottish Voluntary Sector Pension Scheme (the Scheme). The Scheme is a multi-employer defined benefit (DB) pension scheme. The Scheme is funded and was contracted-out of the State scheme until 31st March 2010, when the Scheme was closed to future accrual.

The Scheme operated a single benefit structure, final salary with a 1/60th accrual rate until 30st September 2007. From October 2007 there were two benefit structures available, final salary with a 1/60th accrual rate and final salary with an 1/80th accrual rate, until the date of Scheme closure on 31st March 2010.

The Scheme closed to future accrual on 31st March 2010. There is currently no intention to wind-up the Scottish Voluntary Sector Pension Scheme and it continues in paid-up form.

The Trustee commissions an actuarial valuation of the Scheme every three years. The main purpose of the valuation is to determine the financial position of the Scheme in order to determine the level of future contributions required so that the Scheme can meet its pension obligations as they fall due.

A full actuarial valuation for the scheme was carried out at 30th September 2011. This valuation showed assets of £66.21m, liabilities of £95.04m and a deficit of £28.83m.

A further full actuarial valuation for the scheme was carried out at 30th September 2014. This valuation showed assets of £88.22m, liabilities of £122.15m and a deficit of £33.93m.

A recent actuarial report produced at 30th September 2019 shows assets of £148.3m, liabilities of £173.5m and a deficit of £25.2m. The next three-yearly valuation will be due at 30th September 2020. To eliminate the funding shortfall, the Trustee asked the participating employers to pay additional contributions to the scheme.

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the scheme liabilities. Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate of 2.57% (2019 - 1.46%) which are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contributions.

Reconciliation of provision at present value

	2020	2019
	£	£
Provision at start of period	12,120	23,652
Unwinding of discount factor (interest expense)	164	456
Deficit contribution paid	(1,547)	(1,956)
Remeasurements - impact of change in assumptions	(372)	244
Remeasurements - amendments to contributions schedule	-	(10,276)
Provision at end of period	<u>10,365</u>	<u>12,120</u>

Annandale Community Transport Services

Company limited by guarantee

Notes to the financial statements
for the year ended 31st March 2020

11. Tangible fixed assets	Computer equipment	Fixtures & equipment	Motor vehicles	Total
	£	£	£	£
Cost				
At 1st April 2019	8,773	5,785	267,331	281,889
Additions	961	136	-	1,097
At 31st March 2020	<u>9,734</u>	<u>5,921</u>	<u>267,331</u>	<u>282,986</u>
Depreciation				
At 1st April 2019	8,439	4,983	137,237	150,659
Charge for the year	622	234	32,526	33,382
At 31st March 2020	<u>9,061</u>	<u>5,217</u>	<u>169,763</u>	<u>184,041</u>
Net book values				
At 31st March 2020	<u>673</u>	<u>704</u>	<u>97,568</u>	<u>98,945</u>
At 31st March 2019	<u>334</u>	<u>802</u>	<u>130,094</u>	<u>131,230</u>
12. Debtors: all receivable within one year			2020	2019
			£	£
Trade debtors			15,520	22,437
Other debtors			-	216
			<u>15,520</u>	<u>22,653</u>
13. Creditors: amounts falling due within one year			2020	2019
			£	£
Trade creditors			3,876	6,724
Other taxes and social security costs			1,017	908
Accruals and deferred income			1,000	970
			<u>5,893</u>	<u>8,602</u>

Annandale Community Transport Services
Company limited by guarantee

Notes to the financial statements
for the year ended 31st March 2020

14. Funds

	Funds at 1st April 2019	Income	Expenditure	Transfers	Gains/ (losses)	Funds at 31st March 2020
	£	£	£	£	£	£
Unrestricted funds:						
- general	6,636	164,767	155,284	(9,020)	372	7,471
- designated	176,878	-	-	9,020	-	185,898
Restricted funds	-	8,500	-	-	-	8,500
	<u>183,514</u>	<u>173,267</u>	<u>155,284</u>	<u>-</u>	<u>372</u>	<u>201,869</u>

A grant was received in the year to assist with the replacement of a vehicle with wheelchair accessibility. At the year end, these funds had not been spent.

15. Designated funds

	2020 £
a) Capital funding grants	77,725
b) Asset Fund	15,203
c) Vehicle Replacement & Improvement Fund	32,970
d) General Provision Fund	60,000
	<u>185,898</u>

a) Grants received for the purchase of vehicles are shown in the Balance Sheet as a designated fund and released to the Statement of Financial Activities in the same proportions as depreciation.

b) Motor vehicles purchased without the use of grant funding are shown in the Balance Sheet as a designated fund and released to the Statement of Financial Activities in the same proportions as depreciation.

c) Funds designated for the purchase of new vehicles or improvements to existing vehicles.

d) This represents a provision to cover the costs in the event an exit strategy has to be implemented.

16. Analysis of net assets between funds

	Tangible fixed assets	Other net assets	Total
	£	£	£
Unrestricted funds	98,945	94,424	193,369
Restricted funds	-	8,500	8,500
	<u>98,945</u>	<u>102,924</u>	<u>201,869</u>

17. Related party transactions

No transactions with related parties were undertaken during the year.